



**Terms and Conditions**  
**Chinese College Nederland**

January 2016

### **Article 1 - Registration**

1. Registration is possible from the age of 15 years.
2. The current courses are listed on the Chinese College Nederland website.
3. Registration for courses is done by fully completing the application form.
4. Registration is only confirmed upon receipt of payment.
5. The digital registration form is on the Chinese College Nederland website.
6. After registration the applicant receives a confirmation at the given e-mail address.
7. When the student registers for a course that has already been fully booked, it is possible to place the student on a waiting list. If a place becomes available or an extra group is formed, Chinese College Nederland will contact the student.

### **Article 2 – Cancellation by Chinese College Nederland**

1. At the course starting date Chinese College Nederland will determine if there are sufficient registrations to actually pass off the course.
2. Chinese College Nederland reserves the right to cancel a course if there are insufficient registrations.
3. If a course is cancelled by Chinese College Nederland the paid course fee will be fully refunded.

### **Article 3 – Cancellation by the student**

1. If the student decides not to participate, cancellation can be made up to 3 days before the start of the course.
2. Cancellation must be made in writing by e-mail.
3. In case of cancellation up to 3 days before the start of the course, the course fee minus € 15 administration fee is refunded to the student.
4. In case of cancellation later than 3 days before the start of the course, a full or partial refund of the course fee is not possible anymore.

### **Article 4 - Termination and absence**

1. Chinese College Nederland is in no way responsible for personal circumstances, such as moving, business travels etc. which prevent the student for attending the course.
2. In the event that a student due to unforeseen circumstances is no longer able to attend the course, Chinese College Nederland can reserve a place in the next semester.
3. Upon early termination of the course, a full or partial refund of the course fee is not possible anymore.
4. In case of absence of the student no restitution of the course fee is possible.

### **Article 5 – Price changes**

1. If within 3 months after registration by the student, but before the start of the course Chinese College Nederland implements a change in price, then the price change will not affect the course fee for the student.
2. The student has the right to cancel the course if after 3 months after registration, but before the start of the course, the course fee is increased.
3. Paragraph 1 and 2 are not applicable to price changes resulting from legislation.

### **Article 6 - Payment**

1. For all regular courses goes that the full course fee must be paid before the start of the course.
2. If the student uses a bank transfer for payment, at the description the student's last name, course number and location must be mentioned.
3. The course fee can also be paid in cash on the open day prior to the course.
4. Payment by pin is not possible at Chinese College Nederland.
5. It is not possible to pay in instalments.

6. It is not possible to arrange special payment agreements.
7. Chinese College Nederland is not subject to VAT for teaching courses. The student therefore does not pay VAT for the course.

#### **Article 7 – Late payment**

1. The student is in default after the expiry of the payment date. Chinese College Nederland will send a notice of late payment at that date and gives the student the opportunity to make payment within 14 days after receiving the late payment notice.
2. The student who has not met their payment obligation will be denied access to the course until the course fee is paid in full.

#### **Article 8 – Non-regular courses**

1. For non-regular courses, a student can postpone payment until receipt of the invoice.
2. The course fee for the entire course (for the agreed period) must be paid in advance.
3. For some individual courses it is possible to adjust the roster after the start of the course. If offered, a cancellation or change must be given at least 48 hours in advance, otherwise the relevant lesson will be cancelled.

#### **Article 9 - Confidentiality**

1. Information provided by the student will be treated confidentially by Chinese College Nederland.

#### **Article 10 – Other conditions**

1. Chinese College Nederland reserves the right to substitute a teacher of a (started) course by another teacher.
2. Chinese College Nederland reserves the right to modify the curriculum and learning materials.

#### **Article 11 - Liability**

1. Chinese College Nederland is not liable for damage to persons and / or property, nor is it liable for theft or loss of personal property during the organized courses and other activities.

#### **Article 12 - Declaration of Consent**

1. By registration and payment of the course fee the student agrees to the terms and conditions of Chinese College Nederland.